

**STATE YOUTH COUNCIL ON
WORKFORCE SERVICES
Meeting Minutes
UNIVERSITY PARK HOTEL
October 9, 2003
11:00 – 12:30 pm**

Attendance:

SYC Members: Jan Zogmaister, State Youth Council Chair; Rickie Bryan, AFL/CIO, Mountainland; Wayne Griffin, DCFS; Lynette Robinson, Western; Tom Darais, DHS/DYC;

DWS: Jane Broadhead, DWS State; Ann Barnson, DWS Western; Chris Mayne, DWS Northern; Mary Zorn, DWS Eastern; Diane Lovell, DWS Central; Susan Hill, DWS Northern; Julie Lay, DWS Mountainland; Lorna O'Berto, DWS Eastern, Bob Gilbert, DWS Eastern; Debbie Hess, DWS Northern

GUESTS: Wayne Shamo, Western Regional Council; Norm Johnson, Eastern Regional Council; Becky Tierny Hunt, FTT; Steffanie Hullinger, Bear River AOG; Keith Shaw, First District Juvenile Court; Deb Dull, Eastern Regional Council; Paul Jackson, Central Regional Council; Greg Muller, Western Regional Council

Welcome and Minutes

Jan Zogmaister welcomed everyone and entertained a motion for approval of the minutes. Patti Hansen asked that the spelling of her name be corrected. Paul Jackson moved for approval with the correction. Lynette Robinson seconded the motion. The motion carried.

(Handout) Review membership information, change if needed and give back to Jane. Changes will be made to roster. Take Jamie Wright off. Adding to roster information for the following: program specialists, youth contacts, council coordinators within each region. Include on roster and add to website.

WIA Performance Data (handout)– Jane

Reviewed handout. Program year 2002 fourth quarter preliminary data. Quarter begins April 2002 and ends June 2002. Report to DOL on yearly basis. Report goes to DOL late December 2003. Two additional quarterly reports will be included in report in December. Will be augmenting data to improve performance outcomes.

Question: what additional two quarters would be included in final? September ended and ends in December. Many measures based on wage information file. Employers have one full quarter after quarter ends to report changes and corrections to information recorded.

Utah Outcomes – regional outcomes and breakdowns at bottom of page. Negotiate with DOL for various levels of performance. If we miss performance measures two years in a row DOL sanctions us through reduced funding. Utah in danger of being sanctioned in youth and adult programs. Older youth 19-21, younger youth are 14-18 when entering

program. Question: Any allowance for current economic conditions? Trying to renegotiate with DOL on measures because achieving measures are harder when in recession. Don't know where we're at at this point.

Congratulations to regions for working close with kids in helping them understand importance of graduation. Total number of participants and exiters are reflected in chart. Broken down in each region. Participant satisfaction is combination of employers and youth, combination of adult, youth. Jan reminded regions to be aware of numbers and keep numbers current.

Subcommittee Updates

Communications & Awareness – Tom

Met earlier this morning, congratulated ourselves on newsletter and work done. Newsletter getting better each time. One issue was getting better at communicating for newsletter articles and information to be published. Timelines, content, distribution for newsletter. Next meeting is Dec 2nd conference call. Good participation and comments. Suggested to have on website program providers showing contact information, best practices, expertise for resource to other providers statewide. Will show up on *Just for Youth* web page, not state web page.

Jan commented that when the State Youth Council had retreat 18 months ago and divided into subcommittees and talked about goals it was a goal to have newsletter but didn't happen. Now is happening due to commitment from subcommittee.

Council Functions – Jan. Completed goals, no issues to readdress, so they haven't been meeting. Will be meeting soon to discuss issues coming up. One is training video for youth councils. Still need to leave on hold for now until we find out if youth councils will continue as discussed by DOL speaker this morning. Believe that out of school youth will be target customer and will be looking for creative ways to quickly address this population. This committee could be working on this issue with ideas from regions to disperse and share in newsletter. Oversee RFP process and what's going on in regions, what's been successful, what's happening, implementation of WIA and changes going on in region. Tom could use a few more members on his subcommittee. If interested please contact Tom, Jane or Jan.

Going Home Grant (handout)– Tom

Review of handout. Served 23 youth, 8 terminated the program, 7 of 8 successfully terminated. Of the 7 successfully terminating 5 were WIA involved, 2 not WIA involved but had jobs already lined up. 15 are currently in program – 12 with some WIA involvement. Of the 7 successfully terminating the 5 youth involved in WIA held jobs 4 months or longer. 3 youth transitioned out of facility and earned their high school diploma and 2 received GEDs out of the facility. 3 are enrolled as students and attending classes at UVSC as a result of WIA.

These are kids coming out of secure care and getting foothold back in society. Hoping to roll out North in Salt Lake. Expanding beyond grant. Thanked Kathy Dimick and her

group for all their help with this grant. Federal funds. Utah County program is \$1 million for over three years. Several federal agencies chipping in, \$700,000 DOL funding. Most funding is to pay for after care program. Have existing in Salt Lake and Ogden, but piece that is driving these results is partnership. Got supplemental funding for \$80,000 to do internships through DWS where youth is placed with employer and is subsidized to make it worthwhile for employer. Establishing good relationship with employers to show we send good youth. Funding is already there for what we're doing. Would be duplicating the partnership but wouldn't need duplicate funding.

WIA Youth Budget (handout)– Linetta Moyes

Over-obligated as of June 30th. Training expenditures did meet 70% expenditure requirement for year, exceeded it. Carry-in was less than 30% this year. Met 80% obligation requirement for end of year. Met out-of-school rate of 30%. Was one region that did not meet, Western region. Making trend toward new WIA reauthorization to be 70% of expenditures. Waiting for final word. Senate version is looking at 60/40 split instead of 70/30 split as in House.

Current this fiscal year – includes cost allocation expenditures for July and August, not September. Includes Finet (state financial system) expenditures for all of September and 6 days of October. 95% obligated currently because of contracts. Also means two regions that do not have funds in contracts are obligated high, Eastern and Western. Mountainland is quite high, limited for rest of year. 70% expenditure requirement and 80% obligation requirement. Obligations are usually met first quarter of each year for youth. Expenditures come in much slower.

Out-of-school youth rate is under 30% statewide. Concerned about three of five regions, but don't feel will be real problem. Summer component will be much smaller in future with 70% shift to out-of-school youth.

Do have bit more money to spend this year than last year - \$4.4 million instead of \$4.2.

Status of WIA Youth RFP (handout)– Jan

Been updating this group if there is new discussion on process. Request to change what date these are released is an issue. Jane addressed the process. Developing RFP that would be announced before WIA was reauthorized. Subcommittee of state youth council members and DWS was organized to develop concept and language for RFP.

Information has to be closely guarded and kept confidential because of conflict of interest issue that could arise if shared. If reauthorization occurs new systems and process will take place in 2004, six months to implement processes. Central region has proposed alternate timeline as outlined on handout. Reason that's most important is RFP Proposal was created, Senate has been marking up bill regarding reauthorization but not complete yet. Thought would be done in September. Anticipating that by end of December will have information. Hesitant to recommend RFP without knowing what WIA reauthorization will look like.

Proposal:

- RFP goes out publicly in January.
- Contracts in place by end of September 2004.
- If WIA isn't reauthorized by end of December would have to go out with RFPs with some idea of what reauthorization means or use as currently functioning, continuing resolution.
- Would like RDs in each region to have review committee reconvene to sign nondisclosure statements and be signed and have organization in place.
- As soon as hear about reauthorization then regions would customize boilerplates to meet regional needs.

When Jane sends to RDs please CC the RFP group for notification. If RFP goes out publicly in January still have an adequate amount of time to get it accomplished. State Council and SYC has to approve vendors once approved by regions. *Significant changes to reauthorization is age and percentages.* Concern that we even move forward with RFP without getting information on reauthorization.

Jan entertained a motion to change timeline. Re-look at this again come December. Tom moved for motion to proceed and do what we can for organization. Paul Jackson seconded the motion. The motion carried.

Public announcement will occur in January or later.